



## **OVERVIEW AND SCRUTINY COMMITTEE**

Thursday 30 March 2017 at 6.30 pm

## Council Chamber, Ryedale House, Malton

## Agenda

- ## **1 Emergency Evacuation Procedure.**

The Chairman to inform Members of the Public of the emergency evacuation procedure.

- ## 2 Apologies for absence

- ### **3 Minutes of the meeting held on the 16 February 2017 (Pages 3 - 6)**

- ## 4      Urgent Business

To receive notice of any urgent business which the Chairman considers should be dealt with at the meeting as a matter of urgency by virtue of Section 100B(4)(b) of the Local Government Act 1972.

- ## 5 Declarations of Interest

Members to indicate whether they will be declaring any interests under the Code of Conduct.

Members making a declaration of interest at a meeting of a Committee or Council are required to disclose the existence and nature of that interest. This requirement is not discharged by merely declaring a personal interest without further explanation.

- ## 6 Exempt Information

That under Paragraph 7 of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended), the public be excluded from the meeting for discussion of the JSIA annex to Item 7 as there would be a likely disclosure of exempt information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

- 7 Safer Ryedale Update** (Pages 7 - 20)
- 8 Delivering the Council Plan** (Pages 21 - 28)
- 9 Scrutiny Review Progress Report** (Pages 29 - 34)
- 10 Decisions from other Committees**  
Policy and Resources Committee held on 23 March (to follow)
- 11 Any other business that the Chairman decides is urgent.**

# Public Document Pack Agenda Item 3

## Overview and Scrutiny Committee

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Held at Council Chamber, Ryedale House, Malton  
on Thursday 16 February 2017

### Present

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Councillors Cussons, Duncan, Gardiner, Jowitt, Di Keal (Chairman), Potter and Sanderson

### In Attendance

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Will Baines, Beckie Bennett, Fiona Casson and Simon Copley

### Minutes

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#### 84      **Apologies for absence**

Apologies for absence were received from Councillors Acomb, Jainu-Deen and Wainwright.

#### 85      **Minutes of the meeting held on 1 December 2016**

##### **Decision**

That the minutes of the meeting of the Overview and Scrutiny Committee held on 1 December 2016 be approved and signed by the Chairman as a correct record.

##### **Voting record**

4 For  
1 Abstention

#### 86      **Urgent Business**

There were no items of urgent business.

#### 87      **Declarations of Interest**

There were no declarations of interest.

#### 88      **Customer Complaints Q3 2016-17**

Considered – Report of the Customer Services Lead.

##### **Decision**

That the report be noted.

#### 89      **Delivering the Council Plan**

Considered – Report of the Deputy Chief Executive.

**Decision**

That the report be noted.

**90 Scrutiny Reviews Progress Report**

Considered – Report of the Delivery and Frontline Services Lead.

**Decision**

That Members:

- (i) note the progress report for previous scrutiny recommendations and
- (ii) agree the amended terms of reference for the next scrutiny review

**Voting record**

5 For  
1 Against  
1 Abstention

**91 CLG Inquiry into Overview and Scrutiny in Local Government**

Considered – Report of the Frontline Service Delivery Lead.

**Decision**

That Members:

- (i) note the questions being asked by the review and submit any comments to the Frontline Service Delivery Lead by 24 February 2017
- (ii) that a submission on comments received be submitted by the Frontline Service Delivery Lead in consultation with the Chair of O&S by 10 March 2017.

**Voting record**

Unanimous

**92 Decisions from other Committees**

The minutes of the Policy and Resources Committee on 2 February 2017 were presented.

93      **Any other business that the Chairman decides is urgent.**

There being no other business, the meeting closed at 7:25pm.

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<b>PART A:</b>	<b>MATTERS DEALT WITH UNDER DELEGATED POWERS</b>
<b>REPORT TO:</b>	<b>OVERVIEW AND SCRUTINY</b>
<b>DATE:</b>	<b>30 MARCH 2017</b>
<b>REPORT OF THE:</b>	<b>HEAD OF ECONOMY AND HOUSING JULIAN RUDD</b>
<b>TITLE OF REPORT:</b>	<b>SAFER RYEDALE UPDATE</b>
<b>WARDS AFFECTED:</b>	<b>ALL</b>

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## **EXECUTIVE SUMMARY**

### **1.0 PURPOSE OF REPORT**

- 1.1 To inform Members of the draft 2017/18 Safer Ryedale Action Plan.
- 1.2 To present the Joint Strategic Intelligence Assessment (JSIA) to Members
- 1.3 To inform Members of the current Police and Crime Commissioner funding agreement funding target hardening projects in Ryedale.

### **2.0 RECOMMENDATION**

- 2.1 It is recommended that Members note the report and appendices and provide feedback to Officers.

### **3.0 REASON FOR RECOMMENDATION**

- 3.1 The Police and Justice Act 2006 placed a statutory duty on local authorities to put in place arrangements for crime and disorder scrutiny committees, the statutory function of the committee being to review, scrutinise and report on the decisions made and action taken by responsible authorities relating to crime and disorder issues under the Crime and Disorder Act 1998.
- 3.2 The Overview and Scrutiny Committee was designated as the Ryedale District Council's crime and disorder overview and scrutiny committee in July 2009. To undertake this function, it was resolved to receive reports from the Safer Ryedale Partnership. (Minute 42(b) refers.)

### **4.0 SIGNIFICANT RISKS**

- 4.1 Risks are outlined in the Risk Matrix in appendix A.

## **REPORT**

### **5.0 BACKGROUND AND INTRODUCTION**

- 5.1 The North Yorkshire Community Safety Partnership is the statutory Crime and Disorder Partnership. Within this context, the Safer Ryedale Local Delivery Team meet approximately 4 times per annum to review progress towards delivery of the Safer Ryedale Partnership Plan.
- 5.2 Each year North Yorkshire Police produces a Joint Strategic Intelligence Assessment (JSIA). This year's JSIA has been complied utilising the national MoRILE (Management of Risk in Law Enforcement) threat matrix. In order to support the delivery of an evidence based and comprehensive assessment, a large number of thematic research reports have been generated to support the scoring process and these incorporate the full range of harm likelihood, confidence and organisational position measures.
- 5.3 Information has been obtained from North Yorkshire Police data bases, existing intelligence products, internal and external subject specialists and partners' reports. However, it must be noted that the remit of a CSP and Safer Ryedale is broad and needs to reflect, not just these themes which pose threat, risk and harm from a policing perspective but also those of our local partners and communities.
- 5.3 The document is classified as 'Official' and therefore may be circulated freely within law enforcement and also to partners and partnerships where Information Sharing Agreements are in place and registered with the Force Information Manager, Legal and Compliance Directorate. However, this is not a public document and is exempt from the Freedom of Information Act 2000 under Section 31. It will therefore be distributed in hard copy at the Scrutiny Committee and then collected back in.
- 5.4 Safer Ryedale's and the Police and Crime Commissioner's (PCC) priorities for 2017/18 will be based on the data published in the JSIA and results of the recent public consultation on the refresh of the Police and Crime Plan. Although this has not yet been published, it is anticipated that cybercrime (including sexual exploitation) and online fraud are issues of much greater concern to residents now than they were four years ago. This issue is particularly resonant in North Yorkshire where we have a relatively innocent younger population and a growing older, and as such vulnerable, population.
- 5.5 Officers have also taken account of the 'Growing Up in North Yorkshire' survey - with particular emphasis on the Ryedale chapter. This provides robust pupil perception data related to health and well-being and learning. The survey is wide ranging and takes in the views of 17, 000 children and young people across North Yorkshire. It covers topics such as attitudes towards learning, emotional health and wellbeing including resilience and bullying, sexual health, substance misuse and e-safety. It provides a wealth of invaluable information to improve services for young people, particularly vulnerable groups.
- 5.6 The three subgroups of Safer Ryedale: Domestic Abuse, Safer Roads and Crime, Alcohol and Substance Misuse have reviewed their actions for 2016/17 and refreshed these in the context of the revised information outlined above.

### **6.0 POLICY CONTEXT**

6.1 Council Aim 4: To have safe and active communities.

## **7.0 CONSULTATION**

7.1 Consultation with Safer Ryedale partners, including Neighbourhood Watch and Community and Police groups has been undertaken.

## **8.0 REPORT DETAILS**

8.1 The draft 2017/18 Safer Ryedale Action Plan is appended in Annex B.

### **Police and Crime Commissioner (PCC) Commissioned Safer Ryedale activity**

8.2 The PCC has issued commissions for Local Delivery Teams in respect of Target Hardening. The amount has been determined with reference to population and crime figures. Ryedale will be receiving £1,909.

8.3 Information regarding other PCC commissions is in Annex C.

## **9.0 IMPLICATIONS**

9.1 The report is for information only.

## **10.0 NEXT STEPS**

10.1 Views of Members will be given to the Safer Ryedale Local Delivery Team, at their next meeting on July 11th 2017 at which the Action Plan will be adopted

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### **Background Papers:**

Include any referenced papers

### **Background Papers are available for inspection at:**

Location or web address

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<b>Safer Ryedale Update - RISK MATRIX – ANNEX A</b>						
<b>Issue/Risk</b>	<b>Consequences if allowed to happen</b>	<b>Likeli-hood</b>	<b>Impact</b>	<b>Mitigation</b>	<b>Mitigated Likelihood</b>	<b>Mitigated Impact</b>
That the Safer Ryedale Action Plan does not address the key issues for partners and for the community of Ryedale	Work might be carried out by all partners with scarce resources being expended for little or no result	4	C	All members of Priority Action groups to focus on setting SMART Actions and Targets	1	A
The Safer Ryedale Plan is not delivered	Crime and perception of crime will increase	4	C	Ensure quarterly performance monitoring to keep on track with delivery actions. Ensure partnership approach through joint Ryedale tasking and early intervention	2	A
Partners duplicate activity	Waste of resources	3	C	Task groups assign actions	1	A
The JSIA does not reflect local priorities.	The PCC will not commission relevant activity.	3	C	Ensure JSIA includes comments from Safer Ryedale	2	B

<b>Score</b>	<b>Likelihood</b>	<b>Score</b>	<b>Impact</b>
1	Very Low	A	Low
2	Not Likely	B	Minor
3	Likely	C	Medium
4	Very Likely	D	Major
5	Almost Certain	E	Disaster

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NOT PROTECTIVELY MARKED

Safer Ryedale Partnership Plan Action Plan 2017-18 Performance Monitoring

April 2017



# DRAFT DELIVERY PLAN 2017 – 18

- Domestic Abuse
- Safer Roads
- Crime, Alcohol and Substance Misuse

**Domestic Abuse: LEAD Angela Hartley**

Aim: To protect and support people experiencing domestic abuse in Scarborough, Whitby and Ryedale

	Action	Who	Progress Update
1	<p>Awareness raising:</p> <ul style="list-style-type: none"> <li>Delivery of more awareness sessions in relation to Domestic Abuse, Making Safe, MARAC and Claire's Law</li> <li>Ensure all PCSO's within Ryedale SNT and the Community Impact Team are DV trained</li> <li>Collection and monitoring of data to identify hotspot locations or activities and repeat offenders or victims.</li> </ul>	All agencies NYP & IDAS	
2	<p>Develop and maintain services for Children and Young People</p> <ul style="list-style-type: none"> <li>Identify all programmes and support available for children aged 0-18 years and then identify any gaps</li> <li>'Create Confidence' Programme delivered by the Prevention Service - provision of data and outcomes.</li> <li>Provide 'Healthy Relationships' information during Crucial Crew June 2017</li> </ul>	IDAS, NYCC Prevention Service (Dee Heim)	
3	Maintain Multi Agency Partnership Working <ul style="list-style-type: none"> <li>Engage and our hard to reach communities e.g. Polish Community, Travellers, LGBT, MESMAC, Muslim community and support staff within the local hospitals</li> </ul>	Domestic Abuse Co-ordinator and Community Cohesion Officer	
4	Sustainable Emergency Accommodation in the Making Safe scheme <ul style="list-style-type: none"> <li>Foundation to be proactive with the promotion of the scheme.</li> <li>Explore funding opportunities to provide accommodation for perpetrators of abuse</li> </ul>	Foundation	
5	Improve Availability of appropriate accommodation for victims of abuse <ul style="list-style-type: none"> <li>Provision of refuge accommodation</li> </ul>	SBC and Housing Association	

**Safer Roads: LEAD Mark Naylor**

Aim: To minimise the levels of Killed and Seriously Injured on the roads of Ryedale.

	Action	Who	Progress Update
1	<b>Motorcycle Campaign</b>	Safer Roads Steering Group	
2	<b>Older Drivers (Cars) Campaign</b>	Safer Roads Steering Group	
3	<b>Young Road User Campaign</b>	Safer Roads Steering Group	
4	<b>Deployment of Data Loggers and Matrix Signs</b> As & when requested via Speed Management Protocol and reported quarterly to the group.	SMP Team	
6	<b>Occupational Road Risk/Users</b>	Safer Roads Steering Group	
7	<b>Enforcement Activity</b> Policing the Roads through casualty reduction and reducing criminal use – in recognition of the significant human impact caused by road traffic collisions and the potential threat posed by serious organised crime	NYP	
8	<b>Community Events</b> Twelve educative events per year to be programmed in, geographically and thematically. For example <ul style="list-style-type: none"> <li>• Seat belt monitoring</li> <li>• Mobile phone usage</li> <li>• Cycle Safety Campaign - potentially in conjunction with Tour De Yorkshire</li> </ul>	NYF&R RDC Community Team	

**Crime, Alcohol & Substance Harm: LEAD Donna Musgrove**

Aim: To reduce incidents of crime, anti-social behaviour, alcohol and substance harm within our communities in Ryedale

	Action	Who	Comments
1	Thematic <b>Multi Agency Problem Solving</b> ; responding to community issues raised with all agencies & communities. Including Rural Crime issues and Multi Agency Days of Action.	NYP, Rural Crime Team and all Partners	
2	<ul style="list-style-type: none"> <li>• Families and individual (aged 16+) Ryedale <b>Multi Agency Tasking Process</b>. (Also known as the Community Safety Hub or Integrated Neighbourhood Management.)</li> <li>• Continue to work in close liaison with Ryedale Schools to identify young persons who are at risk. (<b>School MAPS</b>)</li> </ul>	RDC Community Team, all Multi Agency Tasking Partners and Ryedale Schools	
3	Support a multi agency approach to tackling <b>Child Sexual Exploitation (CSE)</b> within Ryedale with a particular focus on safeguarding vulnerable people and prosecuting offenders. Link to VEMT activity.	All Responsible Agencies	
4	Deliver <b>Crime Prevention and Educational Campaigns</b> within Ryedale, including to young people, such as the Time 2 project and E Crime to the business community.	NYP, RDC Economy and other responsible agencies.	
5	Support roll out of community messaging and support <b>volunteers</b> involved in Community Safety issues including Neighbourhood Watch, Street Angels, Police Cadets and Rural Watch.	NYP & Rural Crime Team, Ryedale Neighbourhood Watch, Ryedale Community Team	
6	Promote and support <b>Pubwatch</b> Schemes within Ryedale. Encourage staff Licensees, door staff and partner agencies to take collective responsibility in	NYP, Ryedale Community Team	

## NOT PROTECTIVELY MARKED

## Safer Ryedale Partnership Plan Action Plan 2017-18 Performance Monitoring

April 2017

	Action	Who	Comments
	promoting a safer night time economy. Take a collective action to Licensees not complying with licensing condition. Integrate pub watch radio system with Scarborough CCTV suite.		
7	Address the harm caused by <b>drugs</b> with a focus on reduction of supply and demand through development of actionable intelligence and monitoring, proactive and disruptive activity and education.	All Steering Group	
8	Maintain <b>baseline data</b> of young offenders and others on ASBO, ABC and School MAPS groups.	RDC Community Team	
9	To review and update <b>CCTV</b> capabilities in Ryedale working with Ryedale Cameras in Action and Scarborough Borough Council.	NYP	
10	Protect residents from scams, rogue traders and loan sharks, including No Cold Calling Zones.	NYCC Trading Standards and all partners	
11	Control the illicit tobacco and underage alcohol sales in Ryedale.	NYCC Trading Standards and all partners	
12	Provide a monitoring service for roadside traveller communities in order to reduce the number of ASB associated incidents. Liaison with NYCC GTRS Strategy Group	NYCC, RDC 'People' and Community Teams	

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## 2017-18 Community Safety Commissioning Intentions

Service	Provider / comments	2017-18 proposed funding allocation
Respect Young People's Programme – young people with identified abuse concerns	IDAS	£75k
Mediation & Anger Management	Unite / Arch Mediation	£20 - 30k
Early Intervention – domestic abuse standard risk victims	IDAS	£50k
Voluntary Perpetrator Programme – domestic abuse	Humberside, Lincolnshire & North Yorkshire CRC Ltd.	£25k
Community Safety Services Fund Pro-active approach to diversion that addresses (re)-offending and re-victimisation, including community-based volunteers to support night-time economy	• Targeted applications and panel process	£90 - 100k
District Level Target Hardening, Reactive and District Comms Funding	Local Authority	£38,199.4k (split across districts using same formula)
Strategic Communications / Marketing Funding (linked to strategic CSP priorities)	Local Authority	£18,794.6k
Mental health and substance misuse issues	TBC	£55k
<b>TOTAL £2017/18</b>		<b>£381,994</b>

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## Council Plan

Generated on: 13 March 2017

<b>1. Employment Opportunity &amp; Economic Success</b>									EC 10	EC 12a	EC 12b	EC 12c	EC 12d	EC 13a	EC 13b	EC 40			
<b>2. Housing Need</b>									BS RB 2	BS RB 3	FP 7	FP 8	HS 1	HS 2	HS 5	HS 8			
															HS 11b	HS 14	HS 10b	HS 17	
<b>3. High Quality Environment</b>									DM 157a	HE 13	SS 15	SS 16	SS 17	DM 157b	DM 157c	SS 192	DM 2	SS 35	SS 36
<b>4. Active Safe Communities</b>									HE 10	EC 77									
<b>5. Transforming the Council</b>									BS AS 1 RDC	BS AS 3	BS BI 02	BS RB 12	BS RB 11	HR A 01 R	BS MD 1				

### Status Icon Key

On track

Warning

Alert

Data only indicator

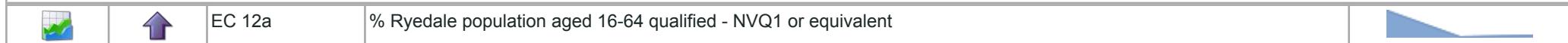
Long term trend arrow

## 1. Employment Opportunity & Economic Success



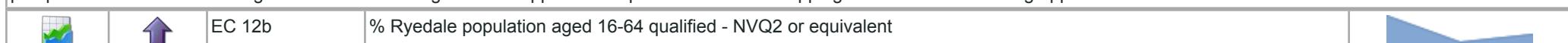
Current Value	1.5%	February 2017	Previous Result	1.4% Jan 2017	
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Yorkshire & Humber 2.3%, Great Britain 1.9%



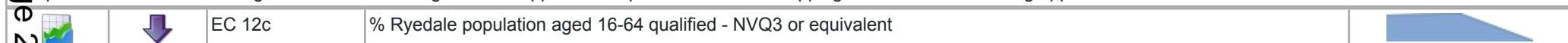
Current Value	83.5%	2015/16	Previous Result	83.1%	
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Ryedale had 25,100 residents between January-December 2015 aged 16-64 studying at NVQ1 level and above. Young people achieve level 1 and 2 NVQ's in order to improve their career prospects. The council has targeted resources through various apprenticeships. This level is a stepping stone to future learning opportunities.



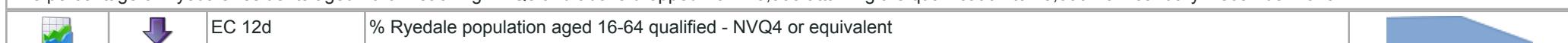
Current Value	70.5%	2015/16	Previous Result	67.5% 2014/15	
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Ryedale had 21,200 residents between January-December 2015 aged 16-64 studying at NVQ2 level and above. Young people achieve level 1 and 2 NVQ's in order to improve their career prospects. The council has targeted resources through various apprenticeships. This level is a stepping stone to future learning opportunities.



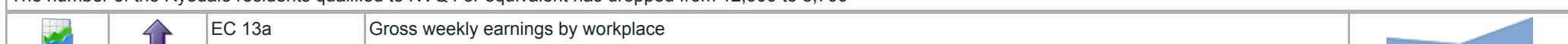
Current Value	43.1%	2015/16	Previous Result	54.4% 2014/15	
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The percentage of Ryedale residents aged 16-64 reaching NVQ3 and above dropped from 15,900 attaining the qualification to 13,600 from January-December 2015.



Current Value	29%	2015/16	Previous Result	41% 2014/15	
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The number of the Ryedale residents qualified to NVQ4 or equivalent has dropped from 12,000 to 8,700



Current Value	£460.10	2016/17	Previous Result	£410.40	
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Ryedale has the lowest median gross weekly wage in the LEP area. Although unemployment is low, low wages cause many people to have more than one job and also cause housing affordability issues. Priorities to increase wage levels for local people are in the Ryedale Economic Action Plan.

	EC 13b	Gross weekly earnings by residency				
Current Value	£443.10	2016/17	Previous Result	£411.80	2015/16	
Earnings by Workplace 2015 annual data (pounds) Ryedale £411.80, Craven £450.20, Scarborough £467.90, Hambleton £479.50, York £496.00, Harrogate £518.00, Richmond £518.50, Selby £526.50. Yorkshire and Humber region average £480.50, Great Britain £529.60						
Ryedale has the lowest median gross weekly wage in the LEP area. Although unemployment is low, low wages cause many people to have more than one job and also cause housing affordability issues. Priorities to increase wage levels for local people are in the Ryedale Economic Action Plan.						
	EC 40	Employment Rate - aged 16-64				
Current Value	81.5%	2015/16	Previous Result	84.5%	2014/15	
2015/16: Yorkshire and Humber 72.2% Great Britain 73.7% Although generally buoyant, the high technology manufacturing sector specialising in sub sea technologies has been declining due to global oil price depressing oil exploration activity. RDC is continuing to support the high technology manufacturing sector through training and infrastructure support. Seasonality is also an issue addressed in the Visitor Economy activity delivered by RDC.						

## Housing Need

		BS RB 2	Speed of processing - new HB/LCTS claims				
Current Value	24.9 days	February 2017	Current Target	25.0 days			
The delay in processing new claims for Housing Benefit has reduced but for Local Council Tax Support has increased as there are still delays with Universal Credit up to six weeks for new claims which is administered by the Department for Work and Pensions but we use as income in the assessment of Local Council Tax Support. Performance is improving following the challenges of the implementation of Universal Credit Full Service.							
		BS RB 3	Speed of processing - changes of circumstances for HB/LCTS claims				
Current Value	3.9 days	February 2017	Current Target	12.0 days			
The performance for changes of circumstance for both Housing Benefit and Local Council Tax Support remains strong despite the delays with Universal Credit and impact of implementation.							
		FP 7	Net additional homes provided				
Current Value	245	2015/16	Current Target	200			
The target of 200 is the LDF plan requirement. 261 net additional homes were provided in 2014/15							
		FP 8	Supply of deliverable housing sites				
Current Value	116.0%	2015/16	Current Target	100.0%	See Annual Monitoring Statement and Strategic Housing Land Availability Assessments. Target five year housing supply= 100%		

The new five year deliverable supply figure at 31/3/16 is 1158 plots which equates to 5.8 years of deliverable supply (based on the Plan requirement of 200) or 116%					
		HS 1	Homeless applications on which RDC makes decision and issues notification to the applicant within 33 working days (was LPI 70)		
Current Value	100.0%	Q3 2016/17	Current Target	100.0%	Target is to decide on all applications within 33 days
4 decisions made within period and notified within 33 days of application					
		HS 2	Length of stay in temporary accommodation (B&B, weeks) Snapshot		
Current Value	0.43 weeks	Q3 2016/17	Current Target	4.00 weeks	Target: National maximum allowable is 6 weeks. Local target of 4 weeks
2 occasions only where a total of 3 days were spent in B & B (1 day + 2 days)					
		HS 5	Number of Homeless Applications		
Current Value	5	Q3 2016/17	Current Target	13	Total number of applications for 2014/15 = 30
5 Applications were received in the is period (01/10/16 - 31/12/2016)					
		HS 8	Prevention of Homelessness through Advice and Proactive Intervention (values and targets are per quarter, not accumulative)		
Current Value	44	Q3 2016/17	Current Target	39	Target is to achieve 10% improvement in numbers of preventions year on year
Between 01/10/16 and 31/12/2016 there were 44 Homelessness Preventions through Advice and Proactive Intervention through the Local Authority					
		HS 11b	Properties empty for six months or more		
Current Value	226	2016/17	Current Target	233	
This figure is included on the government return CTB1 which informs the New Homes Bonus Allocation. The figure is calculated in October and is the total of empty properties which have been empty for six months or more					
		HS 14	Affordability Ratio		
Current Value	8.5	2015/16	Current Target	8.39	Target is to improve on previous years performance
Affordability ratios in 2015 were calculated using earnings data from April 2015 and house price data for the period September 2014-September 2015.					
		HS 10b	% Households in Ryedale in Fuel Poverty (Low Income High Cost)		
Current Value	15.9%	2014/15	Current Target	10.6%	Target is to improve on previous years performance
In 2014 (using the low income / high costs methodology) it suggests that Ryedale has 22,827 homes of which 3,636 are considered fuel poor. This is 15.9% of all homes in the area. And although there are less homes in fuel poverty compared to larger areas, Ryedale has the highest proportion of fuel poor households in the Yorkshire and Humber region.					
The Government have yet to release the 2015 and 2016 figures.					

		HS 17	Number of affordable homes delivered (gross)				
Current Value		27	2016/17	Current Target	75	35% of market housing target would result in 70 affordable homes arising from 200 net additional homes.	
For the period of Q3 2016-2017 10 affordable homes were delivered							

### 3. High Quality Environment

		DM 157a	Processing of planning applications: Major applications (13 weeks)				
Current Value		86.20%	February 2017	Current Target	70.00%	Targets originally set under Planning Delivery Grant regime	

At the end of February 2017 performance stood at 86.2% being dealt with within agreed target times exceeding the target of 70% (25 out of 29 applications).

		HE 13	% of Food establishments in the area broadly compliant with food hygiene law				
Current Value		86%	2015/16	Current Target	72%	Target is to improve on previous year. Assessments of premises undertaken using risk based scoring and national guidance. 17% of premises are low risk and not accessed and by default not compliant under the national definition for this indicator.	

The "broadly compliant" performance Indicator is defined as the percentage of food establishments within the local authority area that are broadly compliant with food law. The assessment is based on a scoring system that is defined in the national Code of Practice. When officers inspect a food business they rate the business with respect to several aspects. Three of those aspects namely the standard of hygiene, the structural standard and the confidence in management are awarded numerical values and if any one of them falls below a prescribed level then the establishment is judged to be non broadly compliant.

		SS 15	% of Household Waste Recycled				
Current Value		21.73%	2015/16	Current Target	20.00%	Target set following analysis of previous performance levels	

Performance continues to improve. The priority is to maintain this level of performance.

		SS 16	% of Household Waste Composted				
Current Value		24.07%	2015/16	Current Target	23.00%	Target set following analysis of previous performance levels	

The target has been reduced from 30% to 23%. This is to reflect the reduction in tonnages post garden waste subscription, which is circa 35-40% per annum. Although overall tonnage PA has reduced, it is clear to see from sales and tonnage data that participation per household has increased by 36%. Taking the average kg's per household from 297 kg's up to 462 kg's. So whilst tonnage has reduced and impacts on overall recycling performance, residents using the service are 'super users' justifying the kerbside collection. In addition to this rates of contamination have reduced to almost zero.

		SS 17	Household Waste Collection - % change in kilograms per head						
Current Value		-3.45%	2015/16	Current Target	0.25%	Target is to improve on previous years change			
Year on year the amount of household waste collected has significantly reduced, giving a net change of -3.39% in 15/16.									
2015-16 408.78 kg/per head, 2014-15 423.41 kg per head.									
		DM 157b	Processing of planning applications: Minor applications (8 weeks)						
Current Value		72.40%	February 2017	Current Target	80.00%	Targets originally set under Planning Delivery Grant regime			
Performance has improved over 2015/16 end of year performance with 72.4% of applications dealt with in time.									
		DM 157c	Processing of planning applications: Other applications (8 weeks)						
Current Value		89.20%	February 2017	Current Target	90.00%	Targets originally set under Planning Delivery Grant regime			
Performance at 89.2% at the end of February 2017 is marginally below the 90% target level. This however is an increase over the 2015/16 end of year figure.									
		SS 192	% of household waste sent for reuse, recycling and composting						
		Current Value	45.80%	2015/16	Current Target	49.70%	National target to achieve 50% by 2020		
2016 is the first full year of data that reflects the full impact of charging for garden waste. Results are positive, achieving 46% subscription rate against a target of 35%. The overall recycling rate has reduced by 8% against a forecast reduction of 15%.									
2016 45.8% (first full year charging for garden waste)									
14/15 48% (Part year charging for garden waste collection)									
13/14 53% (no charge for garden waste collection)									
A new target will be issued upon a review of current performance.									
		DM 2	Planning appeals allowed						
Current Value		40.0%	Q3 2016/17	Current Target	33.0%	Target based on national averages and benchmarking			
At the end of Quarter Three 15 decisions had been received which included six allowed. It is of note that two of these were on adjacent sites relating to appeals by Gladmans at Langton Rd Norton. Whilst the 33% allowed appeals target is being exceeded it is also of note that this target can be extremely volatile because of the low numbers of appeals lodged. The running total to date stands at seven appeals allowed out of a total of 18 (38.8%).									
		SS 35	% CO2 reduction from LA operations.						
Current Value		18.5%	2015/16	Current Target	-12.5%	Target set for three years, based on national guidance. To be reviewed following analysis of performance to date			
A recent audit has identified issues in the calculation of performance data and targets. This matter is being investigated and a revised target will be set. The issue identified is in the analysis of data and NOT performance. However both need assessing to determine a fair and reasonable level of performance.									

		SS 36	Tonnes of CO2 from LA operations				
Current Value		1,680	2015/16	Current Target	1,418	Target set for three years, based on national guidance. To be reviewed following analysis of performance to date	
The large increase in CO2 emissions in 2015-16 is due to the energy consumption of the pools not being included for part of 2014-15. The pools are still owned by the Council and therefore should be included in the calculation of this performance indicator. As such future targets will revised based on 16/17 performance.							

## 4. Active Safe Communities

		EC 77	Total Crime in Ryedale				
Current Value		1,143	2016/17 to date		Previous result	1659 2015/16	
The level of crime recorded in 2014/15 was unsustainably low and the performance for subsequent years will be higher than this. In 2013/14 2273 crimes were recorded.							
		HE 10	Adult participation in sport and active recreation. Sport England Active People Survey-Anual				
Current Value		35.5%	2015/16	Current Target	32.7%	Target is to improve on previous years performance	
The percentage of Ryedale residents exercising with moderate intensity for 30 minutes at least once a week has increased for 2015/16 to 35.5%. This is above the Yorkshire (35.0%) but below the percentage for England (36.1%).							

## Transforming the Council

		BS AS 1 RDC	Service enquiries resolved at first point of contact (telephone)				
Current Value		68%	December 2016	Current Target	50%	Target is for year on year improvement	
Following changes of staffing within the team at front of house, performance has improved, and call volumes managed at peak times, such as council tax billing and garden waste licence renewals, with support of other hub teams.							
		BS AS 3	Payments made using electronic channels				
Current Value		97%	January 2017	Current Target	85%	Target is set to maintain performance	
Electronic channels include web, telephone and Direct Debit.							
		BS BI 02	% FOI Requests responded to within 20 working days				
Current Value		99%	January 2017	Current Target	95%		
94 out of 95 requests were responded to within 20 days.							

		BS RB 12	% of Non-domestic Rates Collected			
Current Value		94.29%	January 2017	Current Target	94.13%	Target is set to maintain performance
Decrease in collection compared to previous year attributable to various factors. Primarily increase in uptake of 12 monthly instalment plans and Rateable Value changes.						
		BS RB 11	% of Council Tax collected			
Current Value		95.27%	January 2017	Current Target	95.49%	Target is set to maintain performance
In-Year collection drop attributable to uptake of 12 monthly payers increasing. The effect of this is that collection is lower between April & January compared to the previous year, but catches back up in February & March.						
		BS MD 1	Standard searches completed in 5 working days			
Current Value		60.8%	February 2017	Current Target	90.0%	Target is set to maintain performance
NYCC late responses they are sending the responses late in the day so they meet their deadlines but too late for us to deal with and dispatch search						
		HR A 01 R	Average number of Working Days Lost Due to Sickness Absence per FTE, RYEDALE			
Current Value		0.86 days	January 2017	Current Target	0.63 days	Average absence last year for the public sector was 8.7 days and in the private sector 6.9. the target has therefore been revised to 7.2 days for RDC to reflect our ambition to be more commercial in how we deliver our business.
Performance has improved significantly since November 2015, but has dipped in January 2017. The total number of days lost to sickness absence in 2015/16 was 2450 days. The number of days lost in April 2015 was 236 compared with 140 days in April 2016, for both long term and short term absence. The % of working days lost to sickness absence in 2015/16 was 4%, an improvement of 2% on 2014/15.						



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<b>PART A:</b>	<b>MATTERS DEALT WITH UNDER DELEGATED POWERS</b>
<b>REPORT TO:</b>	<b>OVERVIEW AND SCRUTINY COMMITTEE</b>
<b>DATE:</b>	<b>30 MARCH 2017</b>
<b>REPORT OF THE:</b>	<b>COUNCIL SOLICITOR</b>
<b>TITLE OF REPORT:</b>	<b>SCRUTINY REVIEW PROGRESS REPORT</b>
<b>WARDS AFFECTED:</b>	<b>ALL</b>

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## **EXECUTIVE SUMMARY**

### **1.0 PURPOSE OF REPORT**

- 1.1 This report presents revised terms of reference for the scrutiny review of meeting start times and management of meetings, for approval by the Committee.

### **2.0 RECOMMENDATION(S)**

- 2.1 It is recommended that the revised terms of reference appended to the report be approved.

### **3.0 REASON FOR RECOMMENDATION(S)**

- 3.1 The meeting of Full Council on 21 February 2017 agreed that the remit of the review be broadened to cover management of meetings, as well as meeting start times.

### **4.0 SIGNIFICANT RISKS**

- 4.1 There are no significant risks in revising the terms of reference for the review.

### **5.0 POLICY CONTEXT AND CONSULTATION**

- 5.1 The review links to the corporate aim "to transform the Council".
- 5.2 It links to the strategic objectives "to know our communities and meet their needs" and "to develop the leadership, capacity and capability to deliver future improvements".

## **REPORT**

### **6.0 REPORT DETAILS**

- 6.1 At the meeting of Full Council on 21 February 2017, it was agreed that the remit of the scrutiny review of meeting times be broadened to include management of meetings.
- 6.2 The original terms of reference for the review had been approved at the meeting of this Committee on 16 February 2017.
- 6.3 The terms of reference attached as an annex to this report have been amended to take account of the new remit for the review and have been considered at a task group meeting.
- 6.4 They are now presented to the Committee for approval.

## **7.0 IMPLICATIONS**

- 7.1 The following implications have been identified:
  - a) Financial  
There are no financial implications from revising the terms of reference for the review.
  - b) Legal  
There are no legal implications from revising the terms of reference for the review.
  - c) Other (Equalities, Staffing, Planning, Health & Safety, Environmental, Crime & Disorder)  
There are no other implications from revising the terms of reference for the review.

## **8.0 NEXT STEPS**

- 8.1 A task group meeting follows this Committee to continue work on the review.

**Anthony Winship  
Council Solicitor**

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**Background Papers:**  
Minutes of Full Council on 21 February 2017

**Background Papers are available for inspection at:**  
[www.ryedale.gov.uk](http://www.ryedale.gov.uk)

# Agenda Item 9

## Annex

### Terms of Reference - Scrutiny Review of Meeting Start Times & Time Management at Meetings

<b>Aim of the Review</b>	<p>To consider meeting start times as requested by Full Council on 8 December 2016, when it considered the timetable of meetings for 2017-18 and resolved:</p> <ul style="list-style-type: none"><li>(i) That Council approve the timetable of meetings for 2017-2018, attached as Annex A of the report.</li><li>(ii) That we refer this matter [of meeting start times] to O&amp;S for further discussion and production of a report to be considered by P&amp;R and then Full Council.</li></ul> <p>To also consider the efficient running of proceedings at Full Council, including the length of meetings, as requested by Full Council on 21 February 2017, when it considered recommendations from the Corporate Governance Standards Sub-Committee and resolved:</p> <p>That practices around electronic voting and time management at Full Council meetings be improved as follows:</p> <ul style="list-style-type: none"><li>(a) Any Member leaving a meeting early, to notify the Chairman when they depart and return their voting unit to the front of the room, and the time of their departure to be recorded in the minutes;</li><li>(b) That the O&amp;S Review into the start times of meetings also looks at the efficient running of proceedings at Full Council to include the length of meetings.</li></ul>
<b>Why has this review been selected?</b>	<p>The issue of meeting start times was raised at Full Council, when the following amendment was moved: <i>"That Full Council and Planning Committee should start at 6pm.</i></p> <p><i>That all other meetings start at 4pm.</i></p> <p><i>That these changes take effect from 18 May 2017."</i></p> <p>The amendment was lost when put to the vote, so the existing meeting start times were continued for 2017-18.</p> <p>However a further amendment proposed that O&amp;S review the issue looking to the longer term.</p> <p>An informal review of start times was last carried out in December 2010 by the Corporate Director (s151). However there have been changes to the membership of the Council and the way in which it operates since then.</p> <p>The issue of time management at Full Council meetings was raised by the Corporate Governance Sub-Committee at a meeting on 9 February 2017 and subsequently included in its recommendations to Full Council.</p>

<b>Who will carry out the review?</b>	<p>The review will be carried out by a task group including:</p> <ul style="list-style-type: none"> <li>• A minimum of 2 members of the O and S committee (but open to all members of O and S)</li> <li>• Support will be provided by the Democratic Services Manager</li> <li>• With input from other officers as required, including the Monitoring Officer</li> </ul>
<b>How the review will be carried out?</b>	<p>The task group will consider the implications of both the current meeting start times and possible changes to these. Potential questions that could be considered in scoping the review include:</p> <ul style="list-style-type: none"> <li>• What are the equalities impacts on Members, Officers and members of the public of daytime and evening meetings, and can these be mitigated? [An equality impact assessment has already been carried out and can be made available to the task group.]</li> <li>• What were Members expectations around meeting start times when they decided to stand for election, and should any changes only be introduced at the beginning of a new term and with sufficient notice ahead of elections?</li> <li>• What is the capacity of the organisation to support evening meetings and what is the impact on both Members and Officers in terms of quality of decision making and work the following day?</li> </ul> <p>The task group will consider options for improving time management at Full Council meetings, in terms of efficient running of proceedings and reducing the length of meetings. Potential questions that could be considered in scoping the review include:</p> <ul style="list-style-type: none"> <li>• Is business dealt with in the right order at Full Council or should it be rearranged to put items for decision at the start of the agenda?</li> <li>• Should the guillotine be brought forward or enforced more rigidly, rather than often extended, at Full Council meetings? When the guillotine falls should debate end on the item being considered and the vote taken?</li> <li>• Would a timed agenda be helpful at Full Council meetings?</li> <li>• Should amendments to the minutes be submitted in advance?</li> <li>• Should amendments be submitted in advance?</li> <li>• Should any questions to officers be dealt with ahead of the meeting instead of during the meeting?</li> <li>• Would any measures proposed balance the efficient running of the meeting and the improved quality of decision making earlier in the evening, with the need to debate issues sufficiently thoroughly to reach sound decisions and to represent the views of residents in the democratic process and to hold the ruling group to account?</li> </ul>
<b>What are the expected outputs?</b>	<p>It is expected that the task group will produce a report, summarising the evidence they have gathered.</p>

<b>Timescale</b>	It is anticipated that the group will conclude the outcomes of the review by June 2017. Progress reports will be submitted to the committee if required during the review.
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